

Panel Date	Decision	Action	Response	Date for Future Action
6/01/09	<p><b><u>Disability Access</u></b></p> <p>Final report endorsed for submission to the Cabinet.</p>	Submitted to Cabinet on 29/01/09.	Recommendations endorsed by Cabinet. Members requested a progress report to be submitted to the Panel in six months time.	1/09/09
<p>5/12/06</p> <p>5/06/07</p> <p>3/07/07</p>	<p><b><u>Adoption of Roads and Sewers</u></b></p> <p>Study to be undertaken into the processes and procedures involved with the adoption of roads and sewers.</p> <p>Report deferred to next meeting.</p> <p>Working Group established comprising Councillors J D Ablewhite, D A Giles, Mrs C A Godley and P K Ursell, to undertake a review on the process of adopting estate roads and sewers with an aim to put measures in place that will streamline the process and make the procedures more transparent, initially by an investigation of introducing a District-wide register of un-adopted roads and sewers. Working Group held meeting with the Principal Building Control</p>	<p>Information requested.</p> <p>Meeting to be arranged.</p>	<p>Scoping report to be submitted to a future meeting.</p> <p>Representative of the Anglian Water to be invited to attend a future meeting to discuss the study.</p> <p>First meeting held on 22/10/07.</p>	

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	<p><b><u>Adoption of Roads and Sewers (Cont.)</u></b></p> <p>Officer.</p> <p><b>4/12/07</b> Further meeting to be held with Head of Planning Services, Projects and Assets Manager and representatives Highway authority.</p> <p><b>5/02/08</b> Councillor Mrs P A Jordan appointed onto the Working Group in place of the late Councillor Mrs C A Godley.</p> <p><b>4/03/08</b> Owing to their interests in the study, Councillors M F Shellens and J S Watt were appointed on to the Working Group.</p> <p><b>03/02/08</b> Working Group met with the Head of Planning Services and a representative from the County Council's Highway Development Control Team.</p> <p>Information sought from the Head of Legal and Estates and the District Council's Communications and Marketing Manager.</p>	<p>Meeting arranged.</p> <p>Meeting held on 11/04/08.</p> <p>Meetings held on 24/07/08 and 16/12/08.</p> <p>Meeting held on 29/01/09.</p> <p>Meeting arranged for 24/02/09.</p>		
<p><b>5/12/06</b></p>	<p><b><u>Grant Aid</u></b></p> <p>Study to be undertaken into the processes in applying for grant aid and</p>			

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<p><b>3/4/07</b></p>	<p><b><u>Grant Aid (Cont.)</u></b></p> <p>the effectiveness of grant schemes.</p> <p>Details of all grant schemes requested.</p> <p>Review of Small Scale Environmental Improvement Schemes to be undertaken.</p>	<p>Information requested.</p>		
	<p>Details of all grant schemes considered. With the exception of Shopmobility, the Working Group undertaking the review of the Small Scale Environmental Improvements scheme was requested to examine the schemes' criteria, publicity, application process, officer involvement and approval process.</p>	<p>Meeting arranged.</p>	<p>Meeting held on 24/10/07 to plan further study work.</p>	
	<p><b>4/12/07</b></p> <p>Review of Small Scale Environmental Improvements Scheme completed.</p> <p>Working Group awaiting further information on other grant schemes administered by the Council.</p> <p>Details of grant schemes circulated. Meetings to be held with various Heads of Service to discuss capital and revenue grant schemes falling within their remits. Investigations nearing completion.</p>	<p>Meeting held on 1/02/08.</p> <p>Meetings held on 20/03/08, 26/03/08, 7/05/08, 24/07/08 and 24/10/08.</p>		

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4/11/08	<p><b><u>Grant Aid (Cont.)</u></b></p> <p>Working Group's concluding report considered at Panel meeting and endorsed for submission to the Cabinet.</p>	Submitted to the Cabinet on 29/01/09.	The Cabinet deferred consideration of this item, subject to further investigations being undertaken with the relevant Executive Councillors. Councillor P G Mitchell undertook to pursue this matter directly.	
2/09/08	<p><b><u>Call Centre Monitoring</u></b></p> <p>Following recent changes to the Panel's remit (with effect from 1<sup>st</sup> September 2008), Call Centre Monitoring has now been transferred over from the Service Support Panel to the Service Delivery Panel. Quarterly performance reports to be circulated informally to Members of the Panel (June and November of each year) and an Item included on the Agenda every 6 months in future (February and September of each year). Since the formation of the Customer Service Team in February 2008, quarterly performance reports for the Customer Service Team are now produced, incorporating Call Centre statistics.</p> <p>Requests made for future performance reports to incorporate additional information relating to the number of</p>	Informal report to be circulated electronically to Members in June		2/06/09

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	<p><b><u>Call Centre Monitoring (Cont.)</u></b></p> <p>unanswered telephone calls received by the Call Centre and the number of enquiries that were not the responsibility of the District Council.</p>	2009.		
<p><b>2/09/08</b></p> <p><b>07/10/08</b></p> <p><b>04/11/08</b></p>	<p><b><u>ICT Developments</u></b></p> <p>Remit transferred over from the Service Support Panel in September 2008.</p> <p>Update on Flexible Working Strategy to be received at October Panel meeting.</p> <p>Requests made for ICT Strategy and Web Strategy to be circulated via email to Panel Members as soon as they were available.</p>	<p>Web Strategy circulated on 12/12/08. ICT Strategy circulated 21/01/09.</p>	<p>Presentation received at the Panel's October meeting.</p>	
<p><b>2/12/08</b></p>	<p><b><u>Future Governance of Hinchingbrooke Hospital: Consultation Arrangements</u></b></p> <p>Subject was drawn to the attention of the Panel by the Chairman who requested that the subject should be raised at the Panel meeting, in preparation for the forthcoming consultation on the future governance of Hinchingbrooke Hospital.</p>			

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6/01/09	<p><b><u>Future Governance of Hinchingbrooke Hospital: Consultation Arrangements (Cont.)</u></b></p> <p>Dr Stephen Dunn, Hinchingbrooke Next Steps Project Co-ordinator and Ms Jessica Bawden, NHS Cambridgeshire attended the Panel's January meeting to provide background to the consultation. Advised the Panel that the consultation was likely to commence at some point in the middle of the current calendar year.</p>	Panel to partake in the consultation when it emerges. Matter to be raised at a future Panel meeting.		
2/12/08	<p><b><u>Care Quality Commission</u></b></p> <p>The Panel submitted a response to the Commission's Enforcement Policy. Requested that a representative should be invited to attend a future Panel meeting to deliver a presentation on the work of the Commission and how the document fits into the wider health service framework. Advised that the Commission will not begin operating until 1<sup>st</sup> April 2009.</p>	Invitation to be extended to the Commission in April 2009.		
14/05/08	<p><b><u>Corporate Plan – Growing Success</u></b></p> <p>Councillors Mrs M Banerjee, S J Criswell and P G Mitchell appointed to Corporate</p>	Meetings held in June and July to review the		

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02/09/08	<p><b><u>Corporate Plan – Growing Success (Cont.)</u></b></p> <p>Plan Working Group.</p> <p>In considering the Review of Growing Success the Corporate and Strategic Framework Panel decided to extend the Corporate Plan Working Group's remit by requesting it to investigate the cost implications of each priority area identified within the Corporate Plan. A suggestion has been made to invite Heads of Service to a future meeting to discuss their contributions in achieving the Council's objectives.</p>	<p>Corporate Plan.</p> <p>Bi-annual reports to be submitted to Overview and Scrutiny Panels.</p> <p>Financial information to be considered at future Working Group meetings. Meeting held on 26<sup>th</sup> February 2009.</p>	<p>This item appears elsewhere on the Agenda.</p>	<p><b>3/03/09</b></p>
6/12/08	<p><b><u>Provision of Leisure Facilities for Young People</u></b></p> <p>Identified as a potential area for study by the Panel. Particular interest expressed on how these facilities are managed and insured and if they were maintained by the District Council.</p>	<p>Request submitted to the Heads of Operations and Environmental and Community Health Services.</p>	<p>This item appears elsewhere on the Agenda.</p>	<p><b>03/03/09</b></p>

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2/12/08	<p><b><u>Recycled Materials</u></b></p> <p>Requested for a scoping report to be submitted on trends in the value of recycled materials.</p>	Request submitted with the Head of Operations.	The matter has been acknowledged by the Head of Operations. Update to be received by Panel at their April meeting.	7/04/09
<p>4/11/08</p> <p>6/01/09</p> <p>3/02/09</p>	<p><b><u>Forward Plan</u></b></p> <p><b>Older Persons Housing Strategy Update</b></p> <p>Requested that the report should be considered at a future Panel meeting.</p> <p><b>Structure Review Working Group Findings</b></p> <p>Requested that the report should be considered at a future Panel meeting.</p> <p><b>Leisure Facilities Strategy</b></p> <p>Requested that the report should be considered at a future Panel meeting.</p> <p><b>St Ives Environmental Improvements</b></p> <p>For continuity, this item will be appearing before the Panel at a future meeting.</p>		<p>Due to appear before the Panel at their April 2009 meeting.</p> <p>Due to appear before the Panel at their April 2009 meeting.</p> <p>Due to appear before Panel in April 2009.</p> <p>Due to appear before Panel in April 2009.</p>	<p>7/04/09</p> <p>7/04/09</p> <p>7/04/09</p> <p>7/04/09</p>



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